



**TAYLOR**<sup>™</sup>

# Supplies Management Program

Simplify procurement and reduce cost



# Simplify Procurement and Reduce Cost

Streamline your purchasing and payables processes by consolidating invoices. Partnering with Taylor will help you reduce cost and save time by removing the hassle of paperwork from multiple vendors.

Taylor is your single source for:

- Auto Supply Replenishment (ASR)
- Computer supplies
- Furniture
- Labor law and safety compliance
- Office supplies
- Printer supplies
- Stock labels

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Remote monitoring and proactive consumables management.



Customizable dashboards allow real-time data summaries and management of all devices on the ASRS Network.

# Auto Supply Replenishment System® (ASRS)

## We Make Printing Easy

You’re busy — and that’s why you shouldn’t have to worry about your printers running out of toner, what inventory you have on-site, or what supplies to order from which vendors. Taylor is proud to introduce a simple way to supply your laser printers: The Auto Supply Replenishment System.

Through a simple three-step process, we ship your toner when you need it and where you need it.

1. Install our Data Collection Agent to monitor your print devices for low toner
2. Create a customer profile and include device location
3. Let the Data Collection Agent and Auto Supply Replenishment System begin tracking device supply status and shipping your toner

The proprietary ASRS data analysis considers several elements before processing an order for toner:

- Evaluation of device usage over various periods of time
- Review of device data, including page coverage, percentage of toner remaining, cartridge yields, etc.
- Gathering of data through exclusive algorithms to determine number of remaining days of toner

Our Auto Supply Routing ensures the correct toner is sent directly to the device owner at the address identified during the initial discovery phase.

# Your Benefits

The Auto Supply Replenishment System takes the guesswork, frustration and extra cost out of supplying your printers. The process is simple and the benefits are substantial. Automatic ordering, shipping and device location labeling for accurate delivery of printer supplies means:

- No need to process POs
- No misordering of supplies
- No “rush” or overnight ordering
- No early replacement

## Reduced Supply Costs

- Toner page-yield compliancy — guaranteed to meet stated page yield based on coverage
- Eliminate excess in-house supply inventory
- Just-in-time ordering helps maximize toner usage
- Better use of working capital
- Reduce risk of “shrinkage” (theft) of supply inventory

Sound too good to be true? It’s not. Contact us today to get up and running with the Auto Supply Replenishment System.

# Imaging and Printer Supplies

## OEM Toner and Inkjet

Taylor has been a trusted source for printer supplies for over 20 years. Today, our commitment to provide you with the widest selection of OEM toner and inkjet supplies is stronger than ever. As an industry leader and expert in the printing supplies industry, Taylor is committed to providing you with quality products at affordable prices to meet your business needs.

### Lexmark

- Lexmark supplies are designed from conception alongside Lexmark printers
- Patented components work seamlessly together to provide crisp, professional documents
- Devices are designed to print well in a wide range of environmental conditions
- Devices are produced in strict, controlled manufacturing environments
- Lexmark’s engineering and design excellence lead to superior, reliable quality

### Hewlett-Packard

- HP is the industry leader in toner and inkjet supplies
- They invest heavily in the research and technology that ensure documents and photos last for decades
- HP ColorSphere toner is more uniform in particle size, size distribution and shape compared to competitors
- Higher-gloss color printing due to more uniform color toner fusing to paper

### Additional Manufacturers

Taylor offers a wide selection of toner and inkjet supplies from other manufacturers including: Xerox, Brother, Okidata, Sharp, Canon, Epson, IBM, Sanyo, Ricoh, Tally/Genicom and more.

### Free Nationwide Delivery

Get toner when you need it. Just place an order by 2 p.m. EST and your toner will ship the same day. With toner stocked in warehouses across the U.S., it’s fast and easy with guaranteed two-day delivery.

## Compatible Toner

Are you looking for a way to control the rising costs of printer supplies? Do you want to ensure you’re using a reliable product? Taylor has a solution.

Taylor offers a compatible toner program guaranteed to cut your toner expenses significantly with product quality that meets that of the OEM. Our comprehensive selection of cartridges is intelligently built to deliver the crisp, dark printing you require for your business-critical documents.

### OEM Quality and Performance

Our cartridges are manufactured to perform like new, and guaranteed to perform as well as OEM. We use only virgin OEM empties with a new long-life drum professionally installed in every cartridge. Our custom blend toner is specifically designed for each cartridge type to produce optimum print quality and page yield.

### Save Up to 40%

Now you can enjoy the same high performance of the OEM, but at a much lower price. Our compatible cartridges are priced as much as 40% less.

### 100% Satisfaction Guaranteed

Your satisfaction is our number one priority. If you are not happy with a cartridge, we’ll replace it or provide you with a full refund. In addition, we warrant our cartridges against defects in both material and workmanship for a period of one year from the date of purchase. A copy of this warranty is provided with each cartridge purchased.

### Free Nationwide Delivery

Get toner when you need it. Just place an order by 2 p.m. EST and your toner will ship the same day. With toner stocked in warehouses across the U.S., it’s fast and easy with guaranteed two-day delivery. Taylor’s compatible toner offers you an alternative that will save you money while providing the quality you need.

## MICR Toner

When dealing with one of your most important assets — money — you can rely on Taylor, a recognized leader in MICR printing on desktop laser printers. We’ve dedicated significant resources to developing the highest-quality MICR solutions, meaning every Taylor toner cartridge has been engineered and tested to provide the finest MICR output available. Our toner cartridges are always 100% guaranteed to maintain that critical quality you depend on.

Taylor MICR cartridges for laser printers offer:

- Consistent high-quality output
- Special MICR toner formulation to match critical printer characteristics, such as engine heat and speed, and MICR font characteristics
- Thoroughly tested on multipass bank reader/sorter equipment to ensure precise MICR output
- Reliable, controlled signal strength
- Durable, smear-resistant
- Meets or exceeds ABA/ANSI standards
- Toner, drum and developer incorporated into one cartridge for convenience and easy maintenance
- Full technical support
- Compatible MICR toner offering page yield as good as or better than OEM

## Paper Rolls

Taylor offers a complete line of stock rolls for point of sale (POS) and automated teller machines (ATMs) to meet the highest solution standards and maximum printer performance. An extensive range of widths, lengths and packaging variations are available. We also offer a variety of custom-printed rolls to meet customer requirements in industries such as retail, hospitality and banking.

## Thermal Transfer Ribbon

For shipping, compliance, in-plant and other general purpose labeling, our resin-enhanced wax ribbons produce deep, dark barcodes, text and graphics with maximum readability. Developed to print best on paper and low-end synthetics, our compatible wax ribbons are easy to use and do not require printer adjustment.

Applications: Shipping, shelf and bin labeling, warehousing and receiving, shipping/addressing, compliance, textiles, and apparel tags.

### High Durability

Our wax/resin ribbons produce images with higher durability to withstand rough handling and occasional chemical contact. The ribbons perform on a wide range of label stocks from coated paper to smooth synthetic films. When you need an image to really last, our resin ribbons provide maximum resistance against abrasion, heat, steam, chemicals and solvents. For printing on high-end films such as polyester and polyimide, our resin ribbons deliver maximum durability in the most extreme environments.

Applications: Automotive, healthcare, slide labeling, pharmaceutical, horticulture, lumber, outdoor, industrial, chemical drum, electronic components, asset tracking, compliance, WIP tags/labels, shelf/bin labels, warehousing/receiving labels, UL/CSA.

## Fax and Copier Supplies

We offer a complete line of fax/copier toner and photoconductors to meet all of your needs. Our lineup includes supplies for manufacturers such as Brother, Canon, Okidata, Panasonic and Ricoh.

## Impact Ribbons

Our complete line of impact printer ribbons from vendors such as Epson, Okidata, Printronix, Dataproducts, Citizen, Lexmark, Olivetti, Printek and Star Micronics allows Taylor to be your single source for impact ribbons.



# Office Supplies

We have more than 100,000 items from over 1,000 manufacturers stocked in 84 facilities nationwide. We offer next-day delivery to more than 98% of the U.S. population on most of the items in this category at no cost to you. We also maintain a 99% fill rate on stocked items. Delivery is via UPS® in most cases; other carriers may be used depending on manufacturer and product limitations.



## Product Categories

- Binders and binding supplies
- Breakroom supplies
- Calendars, planners and personal organizers
- Carrying cases
- Cash handling
- Classroom teaching and learning materials
- Crafts and recreation room products
- Cutting and measuring devices
- Desk accessories and workspace organizers
- Envelopes, mailers and shipping supplies
- File and storage cabinets
- File folders, portable and storage box files
- Forms, record keeping and reference materials
- General office accessories
- Identification badges
- Index dividers
- Labels and stickers
- Presentation/display and scheduling boards
- Room accessories
- Safety and security
- Shipping and mailroom
- Stamps and stamp supplies
- Staplers and punches
- Tags and tickets
- Tape, adhesives and fasteners
- Writing and correction supplies

# Technology

- Calculators
- Cameras, camcorders and accessories
- Computer cleaners
- Computer hardware and accessories
- Computer keyboards and mice
- Computer software
- Data storage media and supplies
- Electronics
- Imaging supplies and parts
- Laminator and laminator supplies
- Mobile devices and accessories
- Mouse pads and wrist rests
- Networking, cables and accessories
- Paper and printable media
- Printer accessories
- Printers and copier/fax/multifunction machines
- Security and surveillance systems and accessories
- Shredders and accessories
- Telephones and telephone accessories
- Tools
- Transcription and transcription accessories
- Typewriters and typewriter accessories



## Maintenance and Breakroom

- Air cleaners, fans, heaters and humidifiers
- Appliances
- Bags and liners
- Batteries and electrical supplies
- Beverages
- Breakroom supplies
- Candles
- Carts and stands
- Cleaning products
- Cleaning tools
- Cups, plates and utensils
- Dollies and hand trucks
- First aid and health supplies
- Hardware, tools and accessories
- Industrial supplies
- Personal hygiene products
- Restroom cleaners and accessories
- Safety and security
- Towels and tissues
- Waste receptacles and accessories



## Furniture

- Back supports, footrests and foot stools
- Bookcases and shelving
- Carts and stands
- Chair mats and floor mats
- Chairs, stools and seating accessories
- Desks and workstations
- Early learning furniture
- File and storage cabinets
- Furniture repair and supplies
- Garment racks and hangers
- Lecterns
- Literature racks and display cases
- Partitions and panels
- Reception seating and sofas
- Room accessories
- Tables

# Stock Labels

Nobody carries more stock labels than Taylor. We offer one the largest selections of stock labels in the industry, including thermal transfer labels, direct thermal labels and laser labels. Stock labels ship the same day for all orders received by order cutoff time. Our stock label program offers a large variety of stock labels to meet all your needs.

## Thermal Transfer

Our thermal transfer labels feature soft matte, ultra-white face stock for maximum printability and reliable error-free scans. Featuring high-bond adhesive, our labels are ideal for packaging, warehousing, shipping, receiving, work-in-progress and inventory management applications.

## Integrated Form-Label Constructions

Improve efficiency and reduce costs by combining labels and forms. The unique peel-out labels of integrated label forms make them ideal for multi-function applications including: pick/pack lists, warehousing/inventory, return merchandise, prescriptions and return address labels. We offer many stock options but can also create custom label and form combinations to fit your unique needs.

## Impact/EDP/Pin-Fed

Dot matrix, or impact printers, remain a common method of imaging labels. Our pin-fed, impact/EDP pin-fed labels are specifically designed to work with these types of printers.



## RFID-Enabled Labels

Taylor offers a wide selection of RFID-enabled stock labels and RFID printers. Our RFID labels selection supports many industry printers and includes a variety of RFID manufactures. Special pricing is available for orders over 100,000 labels.

## Direct Thermal

Our direct thermal labels feature ultra-white, high print-contrast face stock for maximum printability and reliable error-free scans. Direct thermal labels are ideal for shipping, receiving, case labeling and work-in-progress labels. No ribbon is required, providing a cost-effective method of processing labels.

## Cut-Sheet, Laser and Inkjet Labels

Taylor offers a selection of competitively priced stock laser, inkjet and integrated labels. Our labels are specifically designed for superior performance in desktop laser printers, high-speed laser printers and inkjet printers. Our special manufacturing processes ensure that the labels “stay flat” during the printer’s sheet feeding process enhancing your productivity. We also offer extensive custom capabilities to satisfy your unique applications.

## Promoted Stock Label Program

For a listing of the most common stock items, ask your sales representative for the Promoted Stock Label Program Catalog.

# Financial Supplies

Taylor offers a full line of supplies for banking and financial services organizations. These products are designed to help customers find better methods and product alternatives for processing money and cash transactions.

## Polysafe® Deposit and Transfer Bags

- State-of-the-art tamper evident closures
- Maximum protection
- Cost-effective — much lower cost than canvas
- Write-on areas, tear-off receipts, large barcodes, outside pockets

## Money Processing

- Coin wrappers, bill straps, coin boxes and trays
- Counterfeit detectors and detector pens
- Zipper wallets
- Coin and currency counters
- Cash and coin settlement supplies

## ATM Support

- ATM rolls
- ATM receipts, envelopes, card sleeves, cardholders and seals
- ATM cleaning supplies
- Teller equipment rolls
- Ribbons and inkjet cartridges

## Teller Support

- Custom cash tickets and financial envelopes
- Drive-thru carriers
- Vault key envelopes



## Branch and Lobby Essentials

- Signage
- Crowd control systems
- Rate display systems
- Security and counter pens
- Literature and sign holders
- Matting

## Check Processing

- Check correction rolls
- MICR correction labels
- Document carriers
- Check/document processing trays
- IRD check stock
- Check 21 notices

# Labor Law Compliance Poster Service

By law, all U.S. businesses are required to display up-to-date federal and state labor law postings, including replacement posters when labor laws change. In a single state, you may have to post up to 20 mandatory employee postings for federal and state compliance.

With ComplyRight™ Poster Service, you receive a federal and state poster set in a consolidated format for immediate compliance with the latest posting regulations. You then receive replacement posters each time a mandatory posting regulation changes during your subscription year, at no additional charge.

Keeping up with labor law postings is easy — if you're a ComplyRight™ Poster Service member. The pace of labor law changes is brisk: Approximately 75 state changes are issued by multiple government agencies (up to nine different agencies per state) every year. The government does not provide a one-stop shop for these posters, and does not notify businesses when posting laws change. Without a poster subscription service, you're responsible for tracking these ever-changing posting regulations and contacting the appropriate agencies directly to get updates.

## Fully Compliant Posters Backed by Legal Experts

Backed by our 100% Compliance Guarantee, our posters are developed and monitored by a team of employment lawyers and legal researchers to ensure strict compliance with posting regulations, including content, size, font and color requirements.

## Protection Against Fines

Are you aware that your business can be fined for improper or outdated postings? Neglecting to comply with federal posting regulations can result in fines of up to \$17,000 per location. What's more, failure to post could weaken your defense in an employee lawsuit.



**Start Saving Your Company Time and Money**

Enroll today and check labor law posting compliance off your list of pressing employer responsibilities.

## Easy, Online Account Management

A self-service, password-protected website provides instant access to essential account information. You can log on 24/7 to track poster shipments, change protected location information, monitor your account status and get details about current labor law changes.

# Manufacturing Supplies

Taylor offers a line of supplies for manufacturing organizations. These products are designed to help you manage your business more effectively and keep the operation up and running.

## Thermal Transfer Ribbons

Taylor is the leader in thermal transfer ribbons with 2,400 items available; most of which are in stock and ready for same-day shipping.

- General purpose wax
- Premium wax/resin
- Premium resin
- Super premium resin

## Labels

- Stock thermal transfer
- Stock laser
- Stock direct thermal

## Printers

- Thermal transfer printers
- Direct thermal printers
- Hewlett-Packard laser and MFPs
- Lexmark laser and MFPs
- Brother laser and MFPs

## OEM Toner and Inkjet

- Lexmark
- Hewlett-Packard
- Xerox, Brother, Epson, Okidata and many other manufacturers
- Free nationwide delivery



## Compatible Toner

- Lexmark
- Hewlett-Packard
- Brother, Epson, Okidata and many other manufacturers
- Check with your sales or customer service representative for latest availability
- Free nationwide delivery

## Thermal Printheads

- OEM printheads – various
- Compatible printheads

Taylor offers a competitive alternative to the OEM for barcode printheads. Our printheads are engineered and manufactured with the same quality and performance specifications as the original equipment.



# Single-Source Provider

## Thousands of Products, One Source

With more than 35,000 products to choose from already set up in our system, we have what you need to keep your business running smoothly. With everything from imaging/printing supplies, office supplies, stock labels, computer supplies and labor law compliance to tax forms and technology products such as printers, Taylor wants to be your one-stop-shop for everything supplies.

## Supplies Value Plan Program

Sign up for our Supplies Value Plan and you'll significantly reduce your costs on every order.

### Lower Prices

Volume agreements give us operational economies that we pass on to you. As a result, you receive the same discounted price whether you purchase one at a time or one hundred. And you don't have to worry about unforeseen price increases because pricing is guaranteed for the life of the agreement.

### Greater Control

Eliminate the hassle of dealing with multiple suppliers, purchase orders, invoices and payments. The Value Plan puts the power in your hands for increased control over your supplies program by allowing you to consolidate your business supply purchases, and reduces your administrative time and cost.

### Guaranteed Satisfaction

The Value Plan, like our products, is based on your 100% satisfaction. If you are not completely satisfied, you have the right to terminate your agreement at any time.

You don't have to be a huge company to enjoy these benefits — your annual volume will likely qualify.

## Options for Ordering

### SMARTworks

**SMARTworks.com**

*(Register for convenient online procurement)*

### Customer Service Studio

Toll-Free Phone: 800.926.7806

*(8 a.m. — 5 p.m. EST Monday through Friday)*

**supplies@taylorcommunications.com**

Toll-Free Fax: 800.443.4877

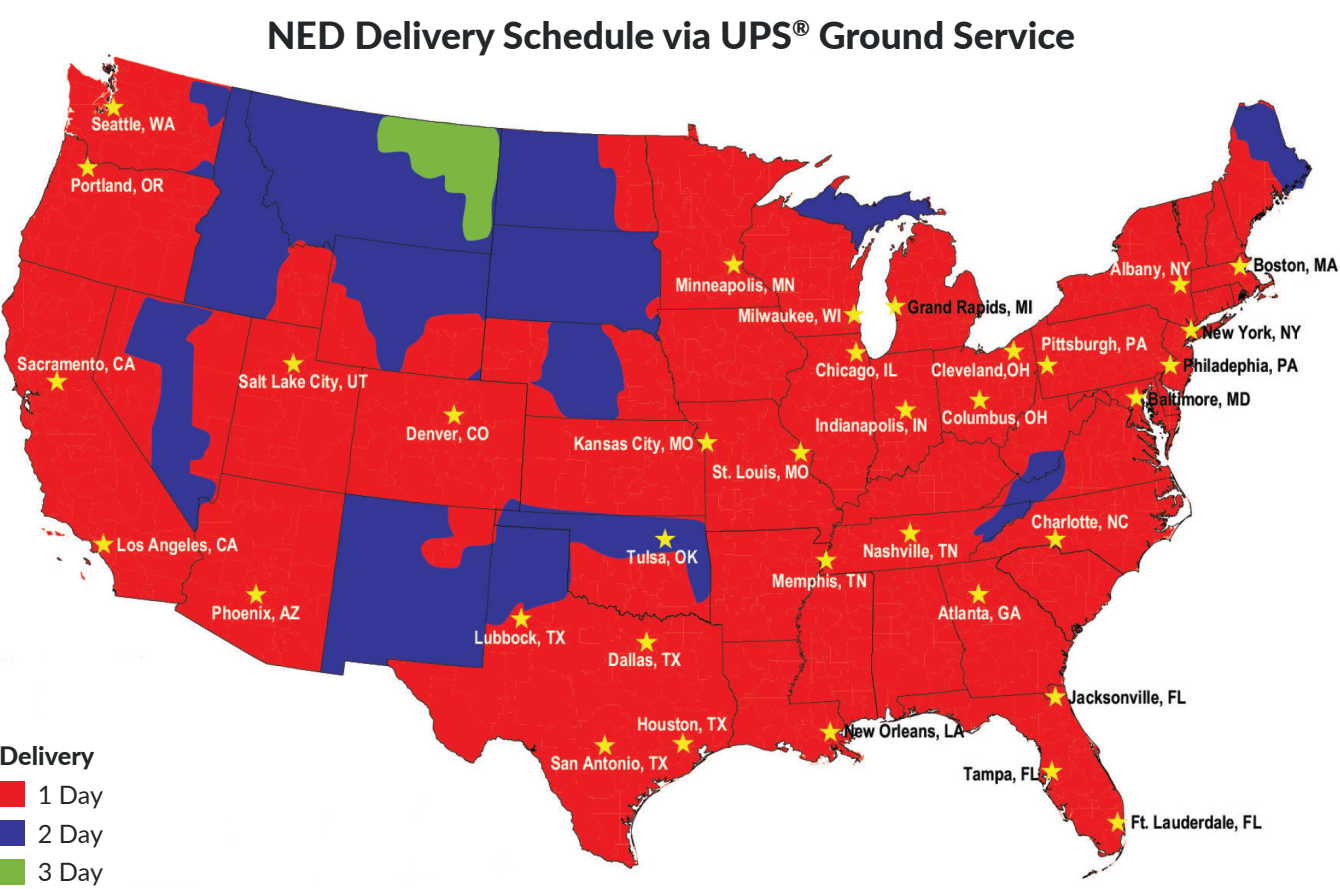
## Your Satisfaction is 100% Guaranteed

There's nothing complicated about our guarantee. Plain and simple: If you are not happy with any supplies item you order from Taylor, simply notify us within 30 days of shipment for credit.

# Distribution Model: Office and Imaging Supplies

Our industry-leading operations and logistics network will ensure you receive the product you need, where you need it — and on time. Some key attributes of our service platform include:

- 100,000+ items from 1000+ manufacturers stocked in 84 facilities nationwide
- 99% fill rate on stocked items
- Next-day delivery to more than 98% of the U.S. population on stocked items anywhere in the continental U.S. via UPS® Ground
- Freight prepaid on most items in our program (office and imaging supplies)
- You can purchase any product in the minimum multiple offered: each, carton, box, pack, etc.
- Delivery will be via UPS® in most cases; however, other carriers might be used depending on manufacturer and product limitations
- Order cutoff time of 2 p.m. EST for most products



Note: This information is intended as a general guideline only and not as a guarantee. Scheduled deliveries are based on published UPS® service guides that are revised from time to time as changes occur.





# Learn More

Need more information on manufacturing supplies or how to place an order?

Contact your Taylor sales representative.

**TAYLOR**™

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